Date: October 16, 2018

To: Eligible Building Inspector Candidates

From: Gina Tervalon, Personnel Director
Personnel Department, Liaison Bureau Division III

Subject: Emergency Appointment Opportunity for Building Inspector

The Los Angeles Department of Building and Safety (LADBS) is seeking to fill Building Inspector positions via an Emergency Appointment. An Emergency Appointment is a temporary appointment to a position that is valid until a regular appointment can be made, which is after an examination has been administered for that job classification.

LADBS Building Inspectors inspect commercial and apartment buildings, their appendages, and sites for conformance to building, grading and zoning laws and regulations and approved plans, specifications, and standards; and assists in training other inspectional employees as required. The positions are located throughout the Los Angeles area.

Candidates for the Building Inspector Emergency Appointment are required to meet the minimum bulletin requirements for the Building Inspector position which are:

1. Four years of full-time paid experience as a building, construction, housing or combined inspector engaged in a variety of building structural construction work for or on behalf of a governmental agency; or
2. Four years of full-time paid experience as a licensed general or masonry contractor engaged in a variety of building structural construction work; or
3. Two years of full-time paid experience in carpentry or masonry work following the completion of a recognized apprenticeship program; or
4. Eight years of full-time paid experience in carpentry or masonry work; or
5. One year of full-time paid experience as an Assistant Inspector III with the City of Los Angeles.

NOTES:

1. Applicants filing under requirement #3 must submit proof of completion of a recognized apprenticeship program.
2. A valid California driver’s license is required. Applicants will be disqualified and not eligible for hire if their record within the last 36 months reflects three or more moving violations and/or at-fault accidents, or a conviction of a major moving violation (such as DUI).
3. Upon emergency appointment, a Building Inspector will be required to furnish an automobile, properly insured, for use in City service. Mileage will be paid according to established rates.

Interested candidates must submit a current resume to Sean Cumbie, by 3:00 p.m. on Friday, November 9, 2018. Resumes will be accepted via email at sean.cumbie@lacity.org fax (213) 482-6733, or mail: 201 N. Figueroa Street, Suite 1070, Los Angeles, CA 90012.

Candidates who are considered will be contacted at a later date and scheduled for an interview.

Please contact Sean Cumbie at (213) 482-6729 if you have any questions regarding this matter.