CONSTRUCTION AND MAINTENANCE
SUPERINTENDENT, 3129
Emergency Appointment
Salary Range: $103,752 - $151,672

Summary of Duties
The Construction and Maintenance Superintendent at the Los Angeles Department of Transportation will be responsible for the management and oversight of the Paint and Sign and Signal Operations Divisions. The selected candidate will direct a large construction and maintenance program; take charge of a large construction project or a major portion of a very large project; and does related work.

Distinguishing Features
A Construction and Maintenance Superintendent works under general direction, receiving assignments in the form of specifications and plans or instructions to follow established policy. The general scope and purpose of assignments and the method of approach, as well as very unusual features and problems of the work, are discussed with a supervisor, normally a superintendent or senior engineer. Assignments vary considerably, but all have certain common factors, including the supervision of a large group of employees, the use of earth, steel, concrete, and construction materials, the use of a wide variety of shop and field equipment, and the direction of work through first, second and third level supervisors, including lower paygrades within the class. An employee of this class determines personnel, material, and equipment requirements and is responsible for their effective use.

Qualifications

Knowledge of

A good knowledge of:

— Practices, processes, and materials used in general building, mechanical and construction work;
— Crafts and trades employed in general construction, fabrication, and mechanical-type work;
— The use and operation of construction equipment and machinery;
— Proper practices and procedures for workers’ safety, including pertinent State and City laws and regulations;
— First aid;
Requirements

Three years as a Construction and Maintenance Supervisor or in a class which is at that level and which provides experience as a second level lone supervisor of journey level workers in general construction, mechanical, or maintenance work is required.

License:
A valid California driver’s license is required.

Physical Requirements:
Strength to perform average lifting of up to five pounds and occasionally over fifteen pounds; good speaking and hearing ability; and good eyesight.

Persons with disabilities may be able to perform the essential duties of this class with reasonable accommodation. Reasonable accommodation will be evaluated on an individual basis and depend, in part, on the specific requirements for the job, the limitations related to the disability, and the ability of the hiring department to reasonably accommodate the limitations.

As provided in Civil Service Commission Rule 2.5 and Section 4.55 of the Administrative Code, this specification is descriptive, explanatory and not restrictive. It is not intended to declare what all of the duties, responsibilities, and required qualifications of any position shall be.

Applications

Interested applicants should submit a resume to: HRSelectionGroup2@lacity.org
Accepting applications until sufficient candidate pool is achieved.

Emergency Appointment Information

An emergency appointment is not a regular appointment. It is a temporary appointment which does not require that you successfully compete in a Civil Service examination process. The appointment may not exceed one year and must be terminated immediately when a regular appointment can be made from an eligible list. No emergency appointment can exceed one year. (City Charter Section 1013).

In order to receive an emergency appointment, you must submit a completed, signed City application form which will be provided by the Personnel Department along with the Emergency Nomination Form completed by the employing department. If you meet the minimum qualifications for the examination for the class to which you have been nominated for an emergency appointment, you will need to submit an application for the next administration of that examination. You will be required to complete and submit a new application to the Personnel Department when the examination is open for filing.

If you are a City employee (received a regular appointment) and you accept an emergency appointment, you will automatically be on “protective” leave. This means you may automatically return to your former position at the end of the emergency appointment. If you are not currently a regular employee of the City of Los Angeles when you accept the emergency appointment and you cannot be appointed from an eligible list at the termination of your emergency appointment (one year or establishment of an eligible list, whichever comes first), you will be terminated from City employment.

The City of Los Angeles is an Equal Opportunity Employer.