



**RON | GALPERIN**  
Los Angeles City Controller

## **Employment Opportunity**

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### **Office of the Los Angeles City Controller**

**Chief Internal Auditor**  
Salary Range: \$110,935 to 166,664

#### **Office of Los Angeles City Controller Ron Galperin**

The Controller serves as the independent chief auditor and financial watchdog for the City of Los Angeles with the responsibility to ensure the City is operating efficiently and transparently. The Controller's Office also produces payroll for more than 45,000 employees, monitors and reports on matters relating to the City's fiscal health and supervises all expenditures of the City.

The Controller's office seeks a highly motivated professional audit manager to focus on solution-based audit recommendations for improving city operations.

#### **Chief Internal Auditor**

The Chief Internal Auditor reports to the Deputy Director of Auditing and Director of Auditing, within the Controller's Auditing Division. This management-level position plans, organizes and coordinates the work of professional staff engaged in conducting audits of considerable scope, complexity and sensitivity. Audits conducted by the Office of the City Controller are performed in accordance with Generally Accepted Government Auditing Standards and provide transparency to government operations to improve efficiency and effectiveness through focused accountability. These independent audits are publicly posted and addressed to elected officials and responsible managers, and include practical recommendations that address the root cause of identified weaknesses. Many of the Controller's audits' result in significant policy within City government

Examples of duties and responsibilities:

- Manage multiple professional teams, providing guidance and technical assistance to ensure the completeness, accuracy and objectivity of their work.
- Manage audit progress to ensure timely completion of quality work; perform detailed documented review of workpapers to ensure proper support for audit findings and adherence to auditing standards.
- Review and edit detailed audit/policy reports to conform to Controller's style and ease of reader's understanding for complex issues.



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- Provide input and assistance in developing the annual project plan, including assessing risk of citywide functions, programs and activities.
- Provide training and direction to motivate and develop the capabilities of the Team, and all general supervisory activities including evaluating.

### EDUCATION AND EXPERIENCE:

The Controller's Office is a citywide office looking for a highly motivated, well-qualified, technically experienced, and collaborative individual who can contribute to the success of the Controller's Audit Division.

Ideal candidates must demonstrate competency in the following areas:

- **Communication:** Ability to explain complex issues with ease, and communicate well in all mediums, with excellent writing skills;
- **Technical ability and Problem Solving:** Proficient in various auditing techniques and be a problem solver who can approach challenges in creative ways;
- **Independence and Objectivity:** Demonstrated experience in adhering to the highest standards of personal and professional independence necessary to ensure objective assessment of City operations;
- **Leadership:** Ability to motivate, mentor and guide subordinate staff to maximize the impact and efficiency of their audit work;
- **Organization and Project Management:** Superior organization abilities to manage multiple projects and deadlines in a fast-paced, dynamic work environment;
- **Technology:** Knowledgeable about the role of technology and electronic data analysis and communication;
- **Education/Experience:** Bachelor's degree in accounting, finance, public policy; while an advanced degree and professional designation is highly desirable. Must have at least three years of full-time experience as an audit/consultant manager, leading professional audit staff in conducting performance, financial/compliance, and information systems projects.

The following characteristics are required to be successful on this team:

- Passion for the public good and public interest;



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- Meticulous attention to detail from start to finish;
- Commitment to preserving independence and objectivity in both form and perception;
- Flexible demeanor and ability to seek out new ideas, approaches and solutions;
- Collaborative attitude and responsive to feedback;

### **APPLICATION PROCESS AND DEADLINE:**

Applicants interested in applying should submit their resume and cover letter to Debra Lewis at [debra.lewis@lacity.org](mailto:debra.lewis@lacity.org). This position will initially be filled as an emergency appointment. Qualified applicants will be contacted for an interview and provided more information regarding the emergency appointment process.